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## Chief Executive's Office

Please ask for: Tony Uren  
Direct Dial: (01257) 515122  
E-mail address: tony.uren@chorley.gov.uk  
Date: 4 September 2006

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**Chief Executive:** Donna Hall

**Chorley**  
Council

Town Hall  
Market Street  
Chorley  
Lancashire  
PR7 1DP

Dear Councillor

## HOUSING TRANSFER COMMITTEE - TUESDAY, 12TH SEPTEMBER 2006

You are invited to attend a meeting of the Housing Transfer Committee to be held in the Council Chamber, Town Hall, Chorley on Tuesday, 12th September 2006 commencing at 5.00 pm.

### AGENDA

1. **Appointment of Chair**

To appoint a Chair of the Housing Transfer Committee for the remainder of the municipal year.

2. **Apologies for Absence**

3. **Terms of Reference and Accountabilities of Housing Transfer Committee (Pages 1 - 2)**

To note the terms of reference and accountabilities of the Committee as shown on the attached note.

4. **Declarations of Any Interests**

Members of the Committee are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda in accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members' Code of Conduct. If the personal interest is a prejudicial interest, then the individual Member should not participate in a discussion on the matter and must withdraw from the room and not seek to influence a decision on the matter.

### CONSULTANTS' BRIEFING ITEMS

5. **Overview of Housing Stock Transfer Process and Key Milestones (Pages 3 - 8)**

Report of Mr A Johnson (Enterprise BWNL) enclosed.

6. **Presentation on Financial Position (Pages 9 - 12)**

A report of Mr A Johnson (Enterprise BWNL) is enclosed.  
Mr Johnson will make a short presentation on the item at the meeting.

### ITEMS FOR INFORMATION

Continued....

7. **Process for appointment of VAT Advisors**

The Director of Finance will report at the meeting.

8. **Forward Plan (Pages 13 - 14)**

A draft forward plan setting out the anticipated items of business for the Committee at future meetings is enclosed. Members should note that this will be subject to refinement and revision as the transfer process proceeds.

9. **Housing Stock Transfer Project Highlight Report (Pages 15 - 18)**

The current project highlight report prepared by the Corporate Transfer Project Officer is enclosed.

10. **Accommodation for Chorley Community Housing Limited**

The Director of Property Services will report at the meeting.

11. **Any other item(s) that the Chair decides is/are urgent**

12. **Exclusion of the Press and Public**

To consider the exclusion of the press and public for the following items of business on the ground that it involves the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A to the Local Government Act 1972.

**ITEM FOR DECISION**

13. **Homelessness and Allocations Review (Pages 19 - 72)**

A joint report of the Director of Finance and the Director of Development and Regeneration, with appendices, is enclosed.

Yours sincerely

Chief Executive

**Distribution**

1. Agenda and reports to all Members of the Housing Transfer Committee (Councillors Peter Malpas, Peter Goldsworthy, Greg Morgan and Francis Culshaw) for attendance.
2. Agenda and reports to Colin Campbell (Executive Director – Environment and Community), Gary Hall (Director of Finance), Roger Handscombe (Director of Property Services), Helen Schofield (Corporate Transfer Project Officer), Tony Uren (Democratic Services Officer), Alan Johnson (Enterprise BWNL) and Rob Bailey (Towers and Hamlins) for attendance.

3. Agenda and reports to Donna Hall (Chief Executive) and Steve Pearce (Assistant Head of Democratic Services) for information.

**This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515118 to access this service.**

આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

01257 515823

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